Operation Theatre - Duty Roster - APRIL, 2025

Date	Day	Satish	Ravi Shankar	Archana	Shubhum	Saif Ali	Abhishek	Ravinder Singh	Nishant Yadav
1April2025	**TUESDAY**	G	E	M	G	G	M	M	G
2April2025	**WEDNESDAY**	G	E	M	G	G	M	M	G
3April2025	**THURSDAY**	G	E	M	G	G	M	M	G
4April2025	**FRIDAY**	G	E	M	G	G	M	L	G
5April2025	**SATURDAY**	G	E	M	G	G	M	L	G
6April2025	**SUNDAY**	OFF	OFF	M	G	OFF	M	L	OFF
7April2025	**MONDAY**	G	E	M	G	G	M	L	G
8April2025	**TUESDAY**	G	G2	G	OFF	G	OFF	L	G
9April2025	**WEDNESDAY**	G	G2	G	G2	G	G	L	G
10April2025	**THURSDAY**	G	G2	G	G2	G	G	M	G
11April2025	**FRIDAY**	G	G2	G	G2	G	G	M	G
12April2025	**SATURDAY**	G	G2	G	G2	G	G	M	G
13April2025	**SUNDAY**	OFF	OFF	G	G2	OFF	G	M	OFF
14April2025	**MONDAY**	G	G2	G	G2	G	G	M	G
15April2025	**TUESDAY**	G	G	G2	OFF	G	OFF	M	G
16April2025	**WEDNESDAY**	G	G	OFF	E	G	G	M	G
17April2025	**THURSDAY**	G	G	G2	E	G	G2	M	G
18April2025	**FRIDAY**	G	G	G2	E	G	G2	M	G
19April2025	**SATURDAY**	G	G	OFF	E	G	G2	M	G
20April2025	**SUNDAY**	OFF	OFF	G2	E	OFF	G2	M	OFF
21April2025	**MONDAY**	G	G	G2	E	G	G2	M	G
22April2025	**TUESDAY**	G	M	OFF	OFF	G	OFF	M	G
23April2025	**WEDNESDAY**	G	M	E	E	G	G2	M	G
24April2025	**THURSDAY**	G	M	OFF	M	G	G2	M	G
25April2025	**FRIDAY**	G	M	E	M	G	E	M	G
26April2025	**SATURDAY**	G	M	E	M	G	E	M	G
27April2025	**SUNDAY**	OFF	OFF	E	M	OFF	E	M	OFF
28April2025	**MONDAY**	G	M	E	M	G	E	M	G
29April2025	**TUESDAY**	G	M	E	OFF	G	E	M	G
30April2025	**WEDNESDAY**	G	M	E	M	G	OFF	M	G

M	**8 AM TO 5 PM**
G	**9 AM TO 6 PM**
G2	**10 AM TO 7 PM**
E	**11 AM TO 8 PM**
E2	**12 PM TO 9 PM**

EMERGENCY CALL DUTY		**APRIL1-APRIL10**	RAVI SHANKAR
		APRIL11-APRIL20	ABHISHEK
		APRIL21-APRIL30	SHUBHAM
		Rescheduling duty according to CTVS OT	RAVINDER AND SAIF ALI

Ravinder and Saif Ali Duty will remain changed acoording to CTVS case

**Staffs should strictly adherence to the time, 15 minutes late are allowed with prior information (1 time in a week)

**Updating excel/google sheet is mandatory on daily basis. Strict action should be taken if not followed.

**All the staff should come in hospital dress code and adhere to the proper formal dress code.

**Gate pass should be signed before leaving the hospital premises in duty time.

**Roster may be changed as per administration's requirements.

**Exchange in duties should be documented and approved by administration.

**staff may be called in emergency casess.

Prepared By	Checked By	Approved By
Mr. Satish Kumar Sain	**Dr. Sachin Kumar Singh**	**Dr. Abhishek Vikram Singh**
OT Mangaer	Head of Department	Managing Director